

SCHOOL DISTRICT of NEW BERLIN

Important Information about Student Fees

1. The district collects student fees to help offset costs for consumable materials provided by the school, certain items students have for their personal benefit (e.g. assignment notebooks, consumable workbooks, online subscriptions, technology apps, locks) and to help offset the cost of optional programs (e.g. athletic participation, parking).
2. Fees can be paid by cash, check or credit card. For security reasons the school district recommends payment by credit card.
3. Families eligible for free or reduced-price lunches may be eligible for a waiver of the supplemental materials, instrument rental, athletic participation and course material fees and a discount on parking fees. To receive the fee waiver, families must apply for free or reduced-price lunches and authorize sharing of information. Contact the Food and Nutrition Services office, 262.789.6219, for more information.
4. The due date for all fees is March 31. Parents can elect to pay all fees up front or make monthly payments if desired. Fees not paid by March 31 will result in \$15.00 monthly re-billing charge. Outstanding balances at the end of the school year may be sent to Waukesha County for collection. Please see this link for more information on payments and directions to pay online:
www.nbexcellence.org/parents/student-fees.cfm
5. Athletic participation fees will be posted to student accounts following the “try out” period for the sport and are due 2 weeks after posting. Failure to pay with fee within the 2 weeks can result in the student not being eligible to participate in some or all of the activities associated with the sport.
6. Activity participation fees will be posted to student accounts within a few days of the child enrolling in the activity. The fee is due within 2 weeks of posting.
7. Students with unpaid fees from any prior year are not eligible for a parking permit or participation in athletics at the high school until all outstanding fees are paid.
8. Fees may be prorated, based on established procedures, for enrollments after the 1st quarter.
9. Partial fee refunds of the supplemental material fees will be made for students that withdraw from the school district prior to the end of the semester. Refunds for all other fees will be evaluated on a case by case basis.
10. The district will use all legal means to collect unpaid fees. Students with unpaid fees will not be permitted to participate in a graduation ceremony (transcripts and grade reports will be issued).

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